

# EL DORADO REGIONAL FIRE AUTHORITY

Serving the Rural areas of Northern El Dorado County



## MINUTES

### Board of Directors Regular Meeting

Mosquito FPD STA 75 - 8801 Rock Creek Rd Station, Placerville, CA 95667

December 12, 2023, 9:30 a.m.

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**
2. **ADOPTION OF AGENDA**
3. **PUBLIC COMMENT** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.
4. **DIRECTORS ITEMS**
5. **CONSENT CALENDAR**
  - a. APPROVAL OF MINUTES OF REGULAR MEETING HELD ON NOVEMBER 7, 2023
  - b. MONTHLY FINANCIALS
    - i. STAPLES
    - ii. MYERS | NAVE
6. **PRESENTATION FROM CHW LAW**
  - a. EL DORADO REGIONAL FIRE AUTHORITY PROFESSIONAL SERVICES AGREEMENT
7. **INTRODUCTION OF LARRY HOLMS – RETIRED FIRE CHIEF ORANGE COUNTY FIRE AUTHORITY**  
*Larry Holmes was absent due to covid.*
8. **UPDATES**
  - a. JOB DUTIES AND RESPONSIBILITIES
  - b. CalPERS
  - c. INSURANCE
  - d. FLEET SERVICES
  - e. POLICIES AND PROCEDURES
  - f. TRAINING PROGRAM
    - i. SHORT- AND LONG-TERM PROGRAM
  - g. BYLAWS
  - h. FDID NUMBER
  - i. IT COMMITTEE

- i. OBJECTIVE AND PRIORITIES
- ii. CHIEFS WILL RECOMMEND POTENTIAL NAMES FOR THE COMMITTEE
- j. LABOR COMMITTEE
- k. GENERAL LIABILITY AND DIRECTORS AND OFFICERS POLICIES
- l. ADDITIONAL ITEMS

***No action was taken on item 8. A, B, C, D, E, F, G, H, I, I, ii, J, K, and L.***

**9. EDRFA PATCHES**

- a. THE EMBLEM AUTHORITY

*Recommendation: Approval of patches purchase not to exceed \$600.00*

***No action was taken.***

**10. EDRFA BOARD NAME PLATES**

- a. ARNOLDS FOR AWARDS, INC.

*Recommendation: Approval of name plates and hardware purchase not to exceed \$200.00*

***Director Spaugh motioned to do a cost analysis for a cheaper option, seconded by Director Lynell, and the motion was unanimously carried.***

**11. CORRESPONDANCE COMMUNICATION**

*EDRFA needs to register with the Secretary of State as an entity.*

**12. OPEN FORUM**

***All fire departments that are members of the EDRFA must post a printed copy of the Board Agenda for EDRFA's Regular Meetings 72 hours prior to the Meeting for the public and must follow all the posting laws of the Brown Act for all other types of meetings.***

**13. FUTURE AGENDA ITEMS**

- ***Discussion regarding Financials***
- ***Insurance cost to cover the EDRFA Board of Directors.***
- ***OPEN FORUM- IT Committee updates***
- ***Approve the patch for the EDRFA.***
- ***Name plate alternative options.***
- ***Follow up with State Fire Marshall for FDID Number***
- ***Recommendations from the law firm on what the EDRFA should be addressing.***

**14. NEXT MEETING DATE AND ADJOURNMENT**

***The next regular meeting is on January 18, 2024, at 0930 at GFPD Station 61. The meeting was adjourned at 1100.***

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530.333.4111. Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's front door at Georgetown Fire District, at 6281 Main Street, Georgetown, California, on December 8, 2023.

/s/ Glenn Brown  
Chief Glenn W. Brown

December 5, 2023  
Date



**Georgetown Fire Protection District**  
*Neighbors Helping Neighbors Since 1854*

