

# EL DORADO REGIONAL FIRE AUTHORITY

Serving the Rural areas of Northern El Dorado County



## MINUTES

### REGULAR MEETING

Board of Directors

Station 83 - 5221 Deer Valley Rd. Rescue, CA 95672

Tuesday, November 7, 2023

9:30 a.m.

#### 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

CTO: 0932

*Roll Call: Chairman Webb, Asst. Fire Chief Norman, Director Spaugh, Director Uggla, Director Humphreys, Ken Pauley, Matt Ziebrath, Andrew Gregory, and Chief Ransdell*

#### 2. APPROVAL OF AGENDA

*Director Spaugh motioned to approve the agenda, seconded by Director Humphreys, and the motion was unanimously carried.*

3. **PUBLIC COMMENTS** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.

#### 4. DIRECTORS ITEMS

*Chairman Webb read the statement on the agenda and thanked everyone for continuing to come to the table and participate.*

#### 5. CONSENT CALENDAR

*Director Spaugh motioned to approve the agenda, seconded by Director Humphreys, and the motion was unanimously carried.*

##### a. APPROVAL OF MINUTES

- i. October 3, 2023, Meeting

##### b. FINANCIAL INFORMATION

- i. Monthly Financials

#### 6. CHIEF'S REPORT

#### 7. ACTION ITEMS

##### a. FIRE CHIEF MENTORS

- i. ~~Introduction of Larry Holms Retired Fire Chief Orange County Fire Authority~~  
ii. Discussion regarding Steven Lieberman – Five Cities Fire Authority

**b. CURRENT LEGAL FEES DUE**

- i. \$4,400

*Director Spaugh motioned to approve the invoice from Meyers Nave for \$1,650, seconded by Director Humphreys, and the motion was unanimously carried.*

**c. TERMINATION OF SERVICES WITH MEYERS NAVE PROFESSIONAL CORPORATION**

*Director Spaugh motioned to terminate Meyers Nave Professional Corporation and find new legal counsel, which Director Ugglu seconded, and the motion was unanimously carried.*

**d. APPROVAL OF NEW LAW FIRM COLANTUONO, HIGHSMITH & WHATLEY, PC**

*-Director Spaugh motioned to approve pursuing a formal contract and retainer fees for Colantuono, Highsmith & Whatley, PC, and presenting that contract at the next Board Meeting seconded by Director Luggla, and the motion unanimously carried.  
-Asst. Fire Chief Norman was tasked to reach out and create a proposal/contract*

**e. EMPLOYER IDENTIFICATION NUMBER AND FDID NUMBER**

- i. EIN # 93-3927804

- ii. FDID #

*No Action was taken for Item 7. E. i and E. ii.*

**f. EDRFA FORMATION JPA AGREEMENT**

*No action was taken for Item 7. F.*

**g. BYLAWS**

*-Replace BYLAWS with JPA CONTRACT*

*-Director Ugglu motioned to approve the updated contract as presented by Asst. Fire Chief Norman, seconded by Director Humphreys, and the motion unanimously carried.*

**h. JOB DUTIES AND RESPONSIBILITIES**

*No action was taken in this discussion.*

**i. Banking Services**

*EDSB - No action was taken in this discussion.*

**8. FUTURE AGENDA ITEMS**

*-Item 7 H. i. ii. and iii – Review JOB DUTIES AND RESPONSIBILITIES*

*-Add FINANCIAL REPORT to the agenda*

*-Add OPEN FORUM to the agenda*

*-Purchasing committee - Needs to be created*

*-Develop a training program for a short- and long-term program.*

*-IT Committee - Needs to be created*

*What are the objectives and priorities?*

*Do fire chiefs come back with potential names for the committee?*

**9. PUBLIC COMMUNICATION**

*Replace PUBLIC COMMUNICATION with CORRESPONDANCE COMMUNICATION*

**10. NEXT MEETING DATE AND ADJOURNMENT – *The next regular meeting is December 12, 2023, at 0930 at MFPD Station 75. The meeting was adjourned at 1144.***

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530.333.4111. Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's front door at Georgetown Fire District, at 6281 Main Street, Georgetown, California, on November 7, 2023.

/s/ Glenn Brown  
**Chief Glenn W. Brown**

October 31, 2023  
**Date**

