

EL DORADO REGIONAL FIRE AUTHORITY

Serving the Rural areas of Northern El Dorado County



MINUTES

Board of Directors Meeting

Georgetown FPD STA 61 – 6283 Main St. Georgetown, CA 95634

January 18, 2024, 0930

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

CTO: 0932

Roll Call: Vice Chair Koht, Director Hawkins, Director Stever

Fire Chief Brown

Asst. Fire Chief Norman

Office Manager Julie Medsger

2. ADOPTION OF AGENDA

Director Stever motioned to approve the agenda, seconded by Director Hawkins, and the motion was unanimously carried

3. PUBLIC COMMENT – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.

Ken Pauley mentioned that when funds are used, EDRFA should track cost savings achieved through any projects, including operational and savings costs

4. DIRECTORS ITEMS - NO COMMENTS

5. CONSENT CALENDAR (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)

A. Approval of the minutes for the regular board meeting held on December 12, 2023

B. Financials December 2023

Director Stever motioned to approve the Consent Calendar, seconded by Director Hawkins, and the motion was unanimously carried

6. PRESENTATIONS – *Please see the attachment for the meeting notes*

A. Fleet Services

i. Strech Fab Works – Jason Warton (Owner)

B. Liability Services

i. George Petersen Insurance Agency – Christian Mello

7. Appoint a EDRFA Board Treasure

Director Koht motioned to appoint Director Stever (volunteered) as the annual EDRFA Board Treasurer, seconded by Director Hawkins, and the motion was unanimously carried

8. UPDATES

- A.** EDRFA Job Duties and Responsibilities - *pending*
- B.** CalPERS –
GRV and Rescue have individually reached out to CalPERS with District items
- C.** Liability Insurance –
EDRFA approved Liability insurance with ESIP Insurance
- D.** Fleet Services – *N/A*
- E.** Policies and Procedures –
Track cost-sharing funds; three Districts use Lexipol KMS; EDRFA is also interested in using the program. What is the cost?
- F.** Training Program –
Chief Brown mentioned that the committee has been meeting
- G.** Bylaws –
Director Stever volunteered to be on the committee. An option mentioned is to create a workshop and bring results to the Board for review
- H.** FDID Number - *pending*
- I.** IT Committee
*Ken Pauley shared the committee has not met yet; however, he expects to meet before the next EDRFA meeting. He has been in communication with the committee members
IT Committee Members: Jeremiah Norrell, Chris Schwegler, Ken Pauley, Don Stever, Brett Jones, and Matt Koht*
- J.** Labor Committee Updates –
*No committee members were present
Chief Brown mentions they have been working on gathering general information.
Vice Chair Koht asked to have the Labor Committee be moved out of Updates to its agenda line*
- K.** General Liability, Director & Officer's Policies Update
This has been covered in the Liability Service presentation
- L.** EDRFA Patches
*Uniform location– District left side / EDRFA right side
Vice Chair Koht asked to have the Patches be moved out of Updates to its agenda line, also recommended additional designs be submitted, and would like the Chiefs to collectively decide on what patches they want to present to the EDRFA board
Director Hawkins stated to let the employees design the patches “from the ground up”*

9. CORRESPONDANCE COMMUNICATION

10. OPEN FORUM –

Karen Pullen from Mosquito Fire Safety is not participating in EDRFA patches

11. FUTURE AGENDA ITEMS –

Stretch Fab Works - Assembly of data/cost analysis

EDRFA Patches - The Vice Chair asked to have the Patches be moved out of Updates to its agenda line

12. NEXT MEETING DATE AND ADJOURNMENT – February 15, 2024 @ 0930, GVFPD

The EDRFA Board Meetings are held on the third Thursday of the month at 0930 at rotating agencies. Please check the website event calendar before the meeting to confirm the scheduled location.

Vice Chair Koht motioned to adjourn the meeting

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530.333.4111. Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's front door at Georgetown Fire District, at 6281 Main Street, Georgetown, California, on January 12, 2024.

/s/ Glenn Brown
Chief Glenn W. Brown

January 12, 2024
Date

